

~~CONFIDENTIAL~~

1 October 1959

MEMORANDUM FOR: Office of Personnel

ATTENTION: Salary and Wage Division

SUBJECT: Proposed Reclassification of Slot 266 from
GS-9 to GS-11

25X1A6a

25X1A6 1. In accordance with the request of the Chief of Station, a revised position description has been prepared by this office and is forwarded for your review and consideration.

2. The 30 April 1959 Evaluation Report for the 25X1A6a indicate the following information:

Cash on Hand	\$1,145,368.39
Average Monthly Expenditures	349,124.05
Number of Employees Serviced	105
Number of Projects Serviced	50

3. Please advise this office if additional information is desired.

25X1A2e

Deputy Chief, Finance Division

Attachment:
Proposed Position Description

CONCUR:

FOIAb3b

Comptroller

2 OCT 1959

*See memo dtd.
6 Nov. 59 from
SWD*

Distribution:

- Original & 1 - Addressee w/att.
- 1 - Comptroller w/att. ✓
- 1 - WE w/att.
- 1 - FD w/att. also ref.

25X1A

25X1A

*See also Dispatch
on file*

2-4-81

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